



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, FEBRUARY 10, 2021 7:00 PM
via Electronic Participation

COUNCIL MINUTES

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on February 10, 2021 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk – Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Fire Chief – Colin Shewell, Treasurer – Kristen McGill, Drainage Superintendent – Andrew Neely, Deputy Clerk – Kendra Kettler

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

I, Councillor Christa Cowell, declare a potential indirect pecuniary interest on Council/Committee Agenda Dated February 10, 2021, Item No. 15, Item Title: Closed session, joint building service agreement for the following reasons: I have a deemed pecuniary interest under section 3 that arises from indirect pecuniary interest pursuant to clause 2(b).

Councillor McGill declared a pecuniary interest with respect to Item 8 c – Section 78 Drainage Act Request - Zwambag.

3. ADDITIONS TO THE AGENDA

#2021-031

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT the Regular Agenda of Council dated February 10, 2021 be accepted with the following addition; Request from Melbourne Mini-Mart under Action Correspondence, 10 b.

Carried

4. DELEGATIONS AND PRESENTATIONS

Court of Revision – Switzer Drain

#2021-032

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT Mayor Mayhew, Councillor Vink, Councillor Sholdice, Councillor Cowell, and Councillor McGill are appointed as members of the Court of Revision for the Switzer Drain; and

THAT Mayor Mayhew is appointed as Chairperson of the Court of Revision for the Switzer Drain; and

THAT the regular meeting of council is suspended to move into Court of Revision for the Switzer Drain at 7:08 p.m.

Carried

Council resumed at 8:43 p.m.

5. CONSENT AGENDA

- a. SWM Meeting Minutes (Council Meeting – January 27, 2021)

- b. St. Clair Region Conservation Authority 2021 Approved Budget
- c. SWM Vouchers – January 10, 2021 – January 20, 2021
- d. Ontario Fire College Closure
- e. SWM January 2021 Building Report
- f. Resolution: Small Businesses
- g. COVID-19 Vaccination Task Force Update
- h. Resolution: Community Safety & Well Being Plan Extension Request
- i. County Seat for Village – Cowell Article
- j. Resolution: Infrastructure Funding
- k. Letter from Minister of Energy, Northern Development and Mines
- l. Lower Thames Valley Conservation Authority 2021 Stewardship Programs
- m. Ontario Wastewater
- n. Ontario Current Value Assessments – Perth County Council
- o. Canadian Mental Health Association Report for Councillor Christa Cowell
- p. Resolution: Municipal Insurance Rates

#2021-033

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT the Augusta resolution related to the Ontario Fire College closure be supported by Southwest Middlesex Council.

Carried

#2021-034

Moved by Councillor Vink

Seconded by Councillor McGill

That the Perth County resolution regarding Ontario Current Value Assessments be supported by Southwest Middlesex Council.

Carried

#2021-035

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5p as information and approve the January 27, 2021 regular meeting minutes.

Carried

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

i. Fire Department Air Compressor Purchase

#2021-036

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT Council approves the purchase for the supply and installation of a complete CompAir MAKO Breathing Air Compressor System in the amount of \$52,492 plus GST from GTA Compressor Solutions Inc.

Carried

ii. RFP – Glencoe Fire Hall Heating System

b. Administration

i. Drainage and Railways Follow Up Report

#2021-037

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT the report is received for information;

THAT Council direct that the draft letter be sent to the Provincial Ministers of Agriculture, Food and Rural Affairs, and Municipal Affairs and Housing, and to the Federal Minister of Transportation, the Association of Municipalities of Ontario, the Ontario Drainage Superintendents Association, and the local Member of Parliament, and Member of Provincial Parliament.

Carried

c. Building

- i. Holding tank for Lot #9 Montrose Street, Glencoe

#2021-038

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT report be received as information; and

THAT a temporary holding tank be permitted for a maximum of 3 years from date of permit issuance on Lot #9 Montrose Street; and

THAT an agreement be registered on title for both the disposal of the sanitary sewage and maximum permitted time of 3 years; and further

THAT that the owner will submit a retainer of \$15,000.

Carried

- d. Finance

- i. Resumption of Interest & Penalty

#2021-039

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT council continue with the deferral of interest and penalty on all Accounts Receivable; and

THAT consideration of the matter be brought back to council in 60 days.

Carried

#2021-040

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT council extend the meeting past curfew.

Defeated

#2021-041

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Council reconsider to allow for the extension of the meeting past curfew to deal with in camera matters only.

Carried

15. CLOSED SESSION

#2021-042

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

THAT Council go into closed session, at 10:03 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Specifically, the matter relates to the following:

Joint Building Services Agreement

Carried

Council resumed in open session at 10:34 p.m.

Rise and Report

#2021-043

Moved by Deputy Mayor

Seconded by Councillor Carruthers

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and

THAT staff have been directed to bring back an agreement for shared services with Middlesex Centre for the provision of building services; and

THAT council appoint the appropriate building officials by by-law.

Carried.

16. BY-LAWS

Having declared a pecuniary interest in matters related to building services, Councillor Cowell recused herself from the vote on by-laws 2021/009, 2021/010 and 2021/011.

1. By-law No. 2021/009

Being a by-law authorizing the Mayor and the CAO-Clerk to execute and agreement with Evolta Software Inc. ("CloudPermit")

2. By-law No. 2021/010

Being a by-law to appoint a Chief Building Official and Building Inspectors for the Municipality of Southwest Middlesex

3. By-law No. 2021/011

Being a by-law to appoint municipal By-law Enforcement Officers for the Municipality of Southwest Middlesex

#2021-044

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT By-law No. 2021/009, 2021/010 and 2021/011 be given first, second, third and final reading.

Carried

4. By-law No. 2021/012

Being a by-law to appoint a Deputy Clerk

5. By-law No. 2021/013

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex

#2021-045

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT By-law No. 2021/012 and 2021/013 be given first, second, third and final reading.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 10:38 p.m.